

Provider ZIP File Site Route Worker Table

ARMS

Instructions

On-Line Users

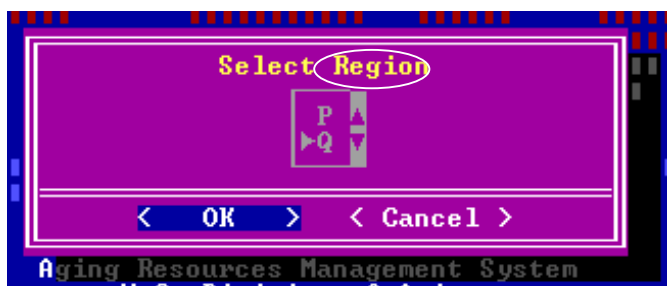
File and Report Generation

Site Route Worker Table

Regions and Providers can now create a report of their Site Route Worker Table. Highlight "*Site Route Worker Table*" and press Enter to select this report.



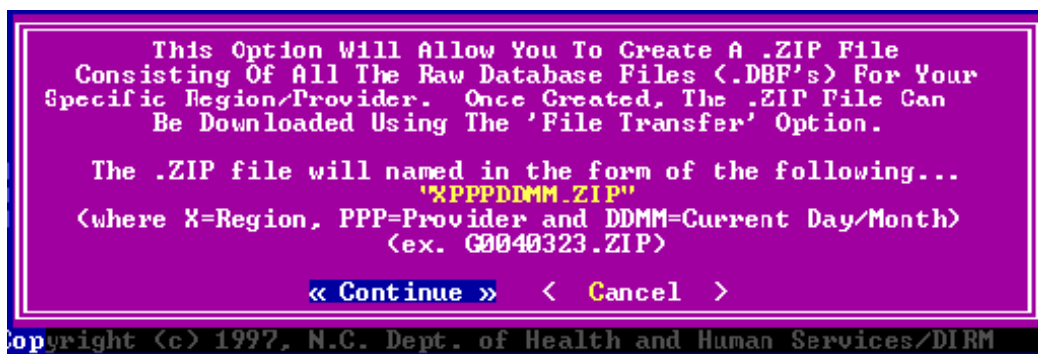
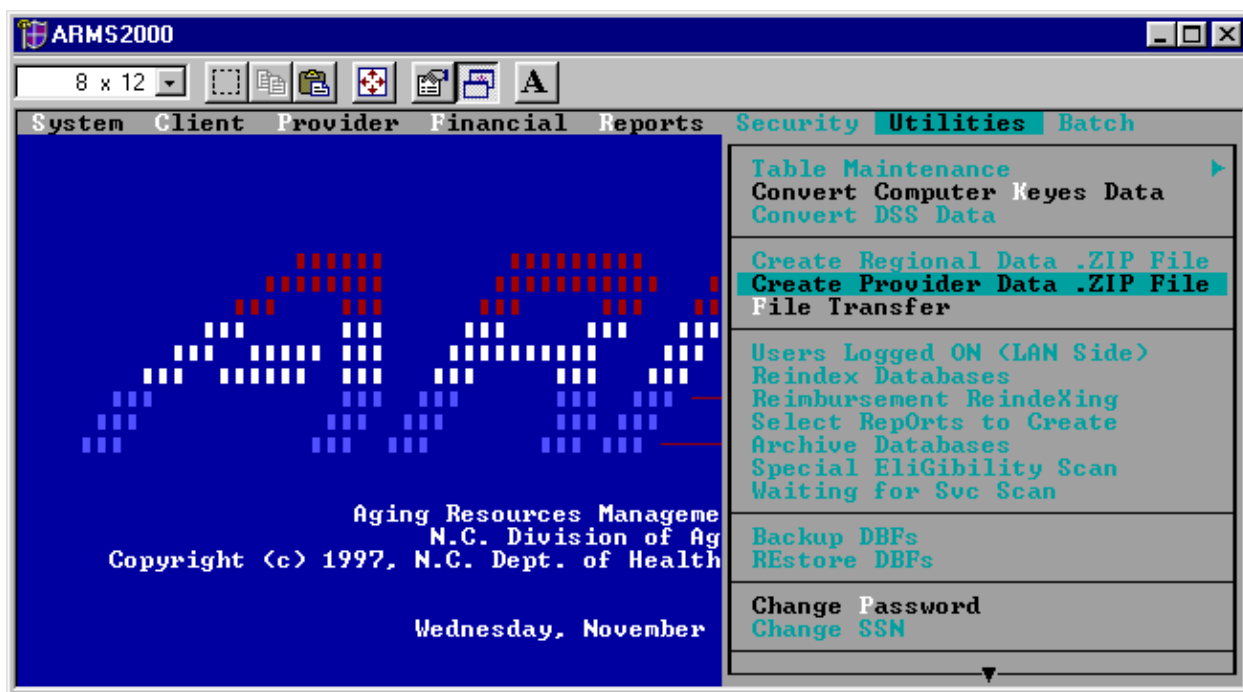
To create the report highlight the <OK> Button and press Enter. To cancel the report highlight the <Cancel> button and press Enter. The report can be previewed, printed or sent to a disk file. The "Report Options" on the System menu determine the type of report output. Refer to the ARMS Manual, Section 1, page 2-3.



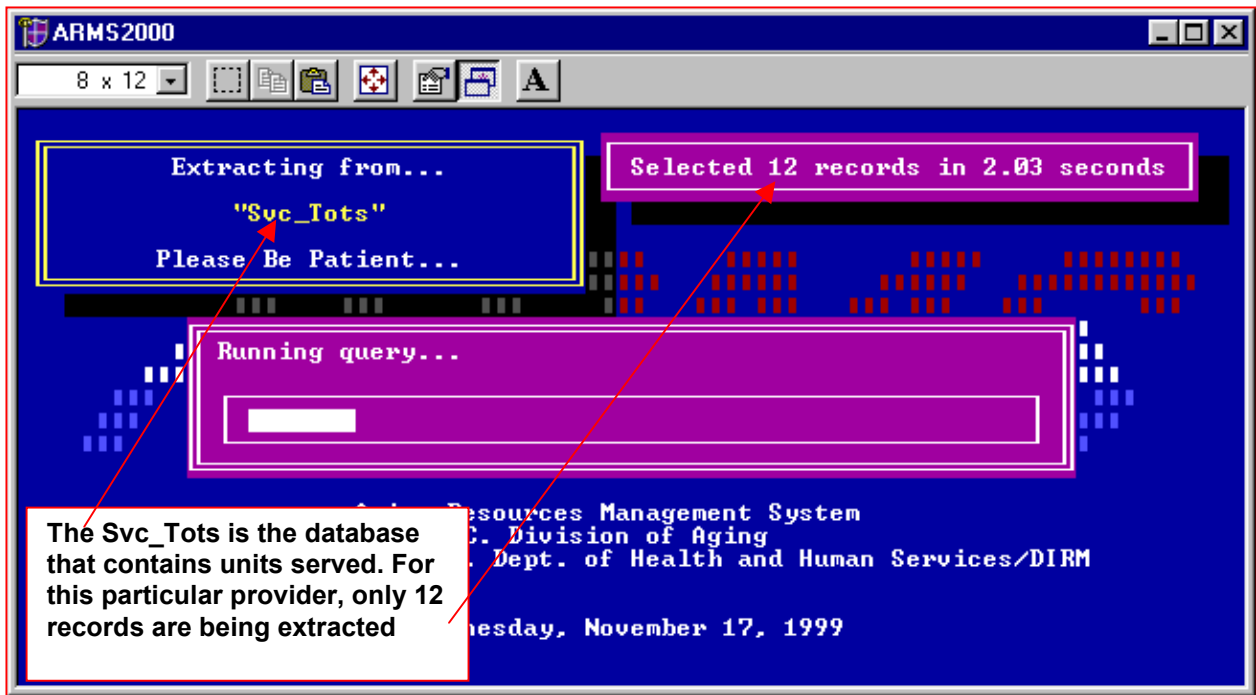
11/17/1999	NORTH CAROLINA DIVISION OF AGING		PAGE 1
CONFIDENTIAL	REPORT ZGA3000		
	SITE/ROUTE/WORKER CODE TABLE		
	REGION:Q PROVIDER:074-PITT COUNTY DSS		
	COUNTY	SRW CODE	SERVICE
	74-PITT	072-CONSOLIDATED	042-PERSONAL CARE
	74-PITT	074-CONSOLIDATED	236-RESPITE
	74-PITT	074-CONSOLIDATED	235-RESPITE

Create Provider Data .ZIP File

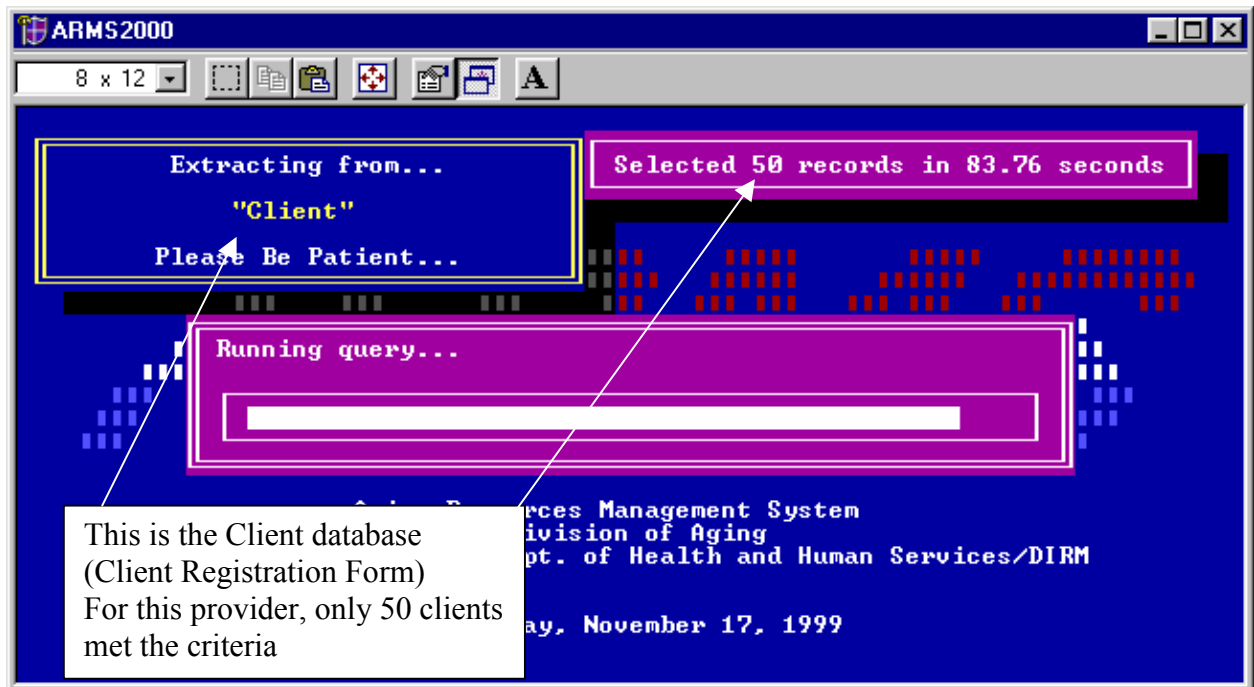
This options allows "**Providers**" security level users to "*zip up*" data relative to their Provider Agency. Data collected with the ARMS system is housed in several database files (.DBF files). This option will allow the user to create a .ZIP file consisting of all the raw database files for their specific provider agency. Once created, the .ZIP file can be downloaded using the "File Transfer" option.



To create the .ZIP file, highlight <<Continue>>. Screens will display showing the number of records being extracting from each of the databases.



NOTE: Client records are extracted based on *Region* and *Provider Code*; therefore, if you serve clients that were registered by another provider, they will not be included in the Client file.



The following is a list of files that were created. **Q0741117.zip** is the name of the zip file created. You can download this zip file or you can select the files individually by name.

